

Library Advisory Board Meeting- May 10, 2016

The meeting was called to order by Valerie Jensen at 4:10pm. A quorum was set with the following members present: Carolyn Caldwell, Sarah Kathan, Marlin Moore, Susie Davis, and Rhonda LeBlanc, along with Assistant County Librarian Annie Vass and County Librarian Valerie Jensen. Not present: Sam Little and Katie Jackson

No amendments needed to the Board contact list. Minutes of the November meeting were read and approved by Kathan with a 2nd by Davis.

Old business:

Comment and concerns from the community – Marlin Moore commented on the new library in Mont Belvieu. He said he has heard great things from the community, and always tells people he encounters that they should take time to go see it.

New business:

County Librarian Valerie Jensen mentioned upcoming policies that will possibly be discussed at the August meeting. New policies will include: Bullying in the workplace policy, Privacy policy, and updates to the Long Range Plan and Technology Plan.

No board actions was needed, but Jensen discussed some changes made to the current library card application. Those changes include, taking off street address, other family members who can use the card, and making contact person more visible, and that a valid photo ID is required.

A small update was done to the Interlibrary Loan policy. Since the library started purchasing vinyl book straps for loaned materials, we have lost a few within the first several months. These straps are right at \$3, and it was discussed to add a \$3 fee for any missing book strap(s) that the patron will be responsible for. A motion was made to approve by Kathan, with a second by Moore.

Librarian's report: Jensen gave an update on the grand opening of the Sam and Carmena Goss Memorial Branch Library and thanked all the board members who were in attendance. A brief overview of the Anahuac remodel was given – all construction has been completed, with only minor finishes remaining. Annie gave a report on the 2 Texas Book Festival grants that the library system received. Both grants will be to purchase Spanish and non-fiction materials for the library.

Jensen gave an update on personnel. A part-time position was added to the Anahuac branch and filled by Sue Hawthorne for 12hpw for front desk relief. The Goss library welcomed Jinnie McClennan as their Children's Librarian at 24hpw. Both will be used to cover evenings and Saturday shifts.

Jensen gave an update on summer reading. The branches are working feverishly to get their buildings decorated with the theme of sports/fitness. Programs will be sports related and the staff has incorporated several local officials as well as the school's mascot/cheerleaders/athletes to be a part of the programs. This year's sponsor list has grown exponentially with more and more support from the community. Summer reading starts June 6 and runs through July 16.

The meeting was adjourned at 4:50p.m. by Jensen.

Respectfully submitted, Valerie Jensen