

Library Advisory Board Meeting- November 8, 2016

The meeting was called to order by President Sam Little at 4pm. A quorum was set with the following members present: Sarah Kathan, Marlin Moore, Susie Davis, and Sam Little along with Assistant County Librarian Annie Vass and County Librarian Valerie Jensen.

No amendments needed to the Board contact list.

Minutes of the August meeting were read and approved by Kathan with a 2nd by Davis.

Old business:

Comments and concerns from the community – Mr. Little spoke about the possibility of a new library in Winnie. He had spoken with school board members as ECISD and was informed that property donation was in the works. He also commented on the number of online resources available through the library, that many people didn't know how much was available to them.

New business:

Marlin Moore was presented with a plaque for his time served on the board. Mr. Moore served 9 years (3 terms) and commented on how much the board meant to him and how much he enjoyed his time as part of the board. Jensen acknowledged his time served, thanked him for his input and observations over the years which helped shape library policy. A group picture was taken.

Updates to policies:

Jensen discussed the updates to the Meeting Room Policy. The only changes that were made were to add the new room at the Sam and Carmena Goss Memorial Branch. Jensen also mentioned with the upcoming new website changes would probably be made again to reflect the public's ability to reserve online. A motion was made by Kathan with a 2nd by Moore.

Updates were also made to the Downloading Policy. Wording was changed to remove 'discs' and 'cdfs' to flash drives that are sold by the library for \$5. Motion to approve was made by Davis with a 2nd by Kathan.

Final update was discussion of the Laptop Policy. Due to the age of the library's previous laptops they were disposed. Currently, the Sam and Carmena Goss Memorial Branch are the only branch with laptops circulating to the public. These laptops have barcodes, which is sufficient for circulation. Therefore, the laptop policy will be removed until a later date. Motion was made by Davis with a 2nd by Moore.

Librarian's report:

Assistant County Librarian Annie Vass discussed the Hancher Grant. Annie was the successful recipient of the grant to purchase items for a DIY (Do It Yourself) collection. Items to be purchased include binoculars, fishing poles, cake pans, etc. Vass mentioned that these items would be housed at the Anahuac branch and delivered upon request as they are reserved.

Jensen gave a personnel update. Since August, Kara Delaughter at Mont Belvieu left her position to pursue college classes. She was replaced by Kellee Traylor who will be additional front desk relief. Full time staff member Shelby Fielding will take over Kara's role as Teen Programmer.

Jensen updated the board on the 2017 budget. All requests made by the library were granted. Items approved include capital improvements for Anahuac, a new library for Winnie, increases in Library Materials, Travel/Training, and an

increase in Contracts for a new digital streaming service. We are thankful to the County Commissioners for their ongoing support of the library, and also to the public who uses the resources their tax dollars allow.

Jensen finished with an update on Adult Education classes. GED classes are ongoing in Anahuac and Winnie. ESL classes resumed in September at Anahuac now that a teacher has been hired. Tammy Riggs is the current GED teacher and will be taking on ESL as well. ESL classes are funded with grant dollars from the Anahuac Municipal Development District (AMDD), while GED classes are funded through College of the Mainland.

The meeting was adjourned at 4:40p.m. by Little.

Respectfully submitted, Valerie Jensen