

## **Circulation of Lower-Cost Equipment, Realia, and Special Learning DVDs**

Certain small equipment items costing less than \$500.00 will be charged to individuals as a regular loan item. Loan periods for small equipment are for 7 days, with 1 renewal. Extended use charges will accrue at the rate of 25 cents per day, with no upper limit.

Small equipment items include, but are not limited to the following: paper cutters, CD players, coffeemakers, folding tables, or overhead projectors.

Realia is a term covering 3-dimensional objects that are circulated in libraries. Loan periods for realia are for 21 days, with 2 renewals. Extended use charges will accrue at the rate of 25 cents per day, with no upper limit.

Realia items include, but are not limited to the following: sculpture, toys, puppets, and bagged story collection kits.

Special learning DVDs, by their nature, require longer circulation periods than feature film DVDs. Loan periods for special learning DVDs are for 21 days, with 2 renewals. Extended use charges accrue at the rate of 25 cents per day, with no upper limit.

Special learning DVDs include, but are not limited to, the following: foreign language instruction, English as a second language, GED, basic literacy instruction, firefighter training, or mixed media bag sets.

Approved, Chambers County Library Advisory Board  
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