

## **Circulation of Lower-Cost Equipment, Realia, and Special Learning DVDs**

Certain small equipment items costing less than \$500.00 will be charged to individuals as a regular loan item. Loan periods for small equipment are for 7 days, with 1 renewal. Extended use charges will accrue at the rate of 25 cents per day, with no upper limit.

Small equipment items include, but are not limited to the following: paper cutters, CD players, coffeemakers, folding tables, or overhead projectors.

Realia is a term covering 3-dimensional objects that are circulated in libraries. Loan periods for realia are for 21 days, with 2 renewals. Extended use charges will accrue at the rate of 25 cents per day, with no upper limit.

Realia items include, but are not limited to the following: sculpture, toys, puppets, and bagged story collection kits.

Special learning DVDs, by their nature, require longer circulation periods than feature film DVDs. Loan periods for special learning DVDs are for 21 days, with 2 renewals. Extended use charges accrue at the rate of 25 cents per day, with no upper limit.

Special learning DVDs include, but are not limited to, the following: foreign language instruction, English as a second language, GED, basic literacy instruction, firefighter training, or mixed media bag sets.

Approved, Chambers County Library Advisory Board

September 9, 1997

Amended

May 14, 2002

May 9, 2006

November 12, 2013

August 11, 2015