

CCLS LIBRARY ADVISORY BOARD MEETING AGENDA

Location: Goss Memorial Library
Mont Belvieu
Date: 11/14/23
Time: 4:00 p.m.
Facilitator: Molly McGinty

1. Call to order – Molly McGinty

2. Roll call

Introductions

Please sign in and provide your mailing address and preferred contact details.

3. Meeting Guideline

- We will be using Robert’s Rules of Order
- When there is a motion, one person must make the motion, and another must second the motion
- In future, the Chairperson will make the agenda for the meetings. It must be emailed to Molly no later than one week prior to the next meeting.
 - Future agendas will follow this order of business:
 - Call to Order
 - Approval of minutes
 - Reports of Committees
 - Communications
 - Unfinished Business
 - New Business
 - Librarian’s Report
 - Adjournment
- A “Notice of Meeting” must be emailed to Molly McGinty no later than one week prior to the next meeting.

4. Update on Chambers County Library System – in the future, this will take place at the end of the meeting.

5. Election of Chairperson and Secretary

6. Open issues

- a. Review bylaws
- b. Policies – Where to find policies online
- i) Book Complaints

- (1) If people have a complaint about a book, refer them to me, not Commissioner Dagley
- (2) Review and approve the reconsideration form
- ii) Library Card – Restricted use cards are new and need to be included into the policies
 - c. **Meetings for 2024, 4:00 p.m.**
 - February 13 – Chambers County Library Anahuac
 - May 14 – Juanita Hargraves Memorial Library - Winnie
 - August 13 – Sam and Carmena Goss Memorial Library – Mont Belvieu
 - November 12 – Location TBA
 - d. Other topics

7. Adjournment